

Transferring TeraCash to New Computer

***** If you have purchased a FULL version of Microsoft SQL Server, install your copy of SQL Server FIRST and once complete, use the download link in Section 2, Step 2c. You can use the SQL Installation Guide located at http://www.teracorpinc.com/Portals/0/Downloads/guides/sql2k8r2_install.pdf as a reference for how to install Microsoft SQL Server if you'd like. *****

SECTION 1: Before Taking Down Old Computer

1. Backup Data to external drive:
 - a. Run TeraCash as Administrator
 - i. Right-click on **TeraCash AVX** icon and choose **Run as Administrator**
 - b. Go to **Tools > Setup**
 - c. On first tab (**General**) towards the bottom, there is a **Backup Location** box
 - i. Set the backup location (if necessary) to your external hard drive or USB drive by clicking on the **magnifying glass button** at the right of the backup location text box.
 - ii. Make sure **XML Files** is selected
 - iii. Save your changes. (OK Button)
 - d. Click on the TeraCash Start Button (top-left of the main window)
 - e. Click on **Backup Data** (the very first option above Open and Reset Windows)
 - f. Once the backup completes successfully, remove the external USB drive from the old computer and take it to the new computer.

SECTION 2: Transfer Data to New Computer

1. Put external USB drive into the USB port of the new computer.
2. Install TeraCash via an option below: by going to the link you were provided or if you are still on maintenance and eligible for the latest version.
 - a. Have a current annual maintenance plan download TeraCash from <http://www.nobadcheck.com/downloads/setup.exe>
 - b. Out of maintenance, contact a support representative to get the link to your licensed version of TeraCash.
 - c. If you have your own full version of Microsoft SQL Server, **install SQL Server FIRST** and then download and install TeraCash from <http://www.nobadcheck.com/downloads/setup.exe>
3. Once installed, start TeraCash and fill out the required location information.
4. When TeraCash is open, click on the TeraCash Start Button (top-left of main window)
5. Click on **Import > TeraCash Data** and then find the backup file on the USB drive that you created in Section 1.
6. Click **Open**.
7. After the import process completes successfully, restart TeraCash.

To view a video tutorial of the import data process, visit: https://www.youtube.com/watch?v=syOU_vBHtCk